



ار بي امپيار ليميتيد
R.B. Empire Limited

Registered by Govt. of Bangladesh

Recruiting Licence No.-2169 رقم الرخصة ار ال ٢١٦٩



MD Rafiqul Islam
Managing Director
R.B. Empire Limited
Recruiting License No-2169

Foreword

I have the pleasure to introduce our company which will serve you with the information relevant to fulfill your need for recruitment of work force from Bangladesh.

As to ourselves, I would like to inform that we are of one of the most organized team of professional manpower recruiting agencies in Bangladesh and have earned wide commendation from domestic and abroad for our outstanding performance in providing efficient work force to different region of the world.

To render our services to our clients, we have a team of responsible, energetic and professional manpower experts, where everyone concerned about establishing a reputation of being highly diligent, very adaptable and above all extremely sincere.

With your every kind of manpower requirement, we fully assure you a complete blend of sincerity and satisfactory services.

With best regard

MD Rafiqul Islam
Hotline: +8801713013002
Email: rbempirelimited@gmail.com



Brojen Das
Chairman
R.B. Empire Limited
Recruiting License No-2169

Foreword

*From the establishment of **R.B. Empire Limited** are providing man power services to the clients home and abroad with good reputation. We have excellent infrastructure in accordance with the manpower recruitments. We execute training and recruit of all kinds of technical and non technical, skilled or non skilled worker. Major technical professions are Mason, Construction, Electrical, Catering, Auto Mobiles, Driver, Painter, and non technical are Helper, Labor, Cleaner worker. In case of any problem of worker we solve rapidly. We have experienced and expert staffs who are dedicated to accomplish any part of manpower project within a sort part of time very cordially.*

Brojen Das

Chairman

Hotline: +8801407056981

Email: rbempirelimited@gmail.com

Foreword



Dear valued clients and customers, R.B. Empire Limited is delivery oriented and professional work force. Our main goal is to serve customers in efficient way & help them to get the peak productivity.

We are here with purpose of matching manpower supply and demand in an appropriate way so we can support human beings and their life to make world better place to live in.

Creating smiles on our customer's face is always on our mind-set.

Thank you for reading my message with patience.

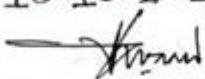
Much appreciated.

*Karpal Singh A/L Amar Singh
(Malaysian Business Associate)*

২৯২২ ২ ২৭২২
 Licence Number : RL- 2169
 Name of the Agency : M/S. R. B. EMPIRE LTD.
 Business Address : PURANA PALTAN, L MALLICK COMPLEX (4th FLOOR), DHAKA-1000.
 Name of the Proprietor/ Managing Partner/ Managing Director with Permanent Address : MD. RAFIQUOL ISLAM VILL: DIGHOIR P/O: JONAIL P/S: BORAIGRAM DIST: NATORE,

২৯২২ ৩ ২৭২২
 RL- 2169
 Specimen Signature

 Section 9 of the Overseas Employment & Migrant Act-2013
 This licence is issued under Section 10 of the Emigration Ordinance, 1982 to carry on the business of a recruiting agency. The licence is not transferable nor it shall be used directly or indirectly by any person other than the person in whose favour it is issued.
 The Government reserves the right to cancel or to suspend the licence at any time without assigning any reason.
 Director General
 Bureau of Manpower, Employment and Training
 Government of the People's Republic of Bangladesh.
 Dated, Dhaka
 The 19 day of 10 2002 2022

২৯২২ ৪ ২৭২২
 RL- 2169
 The licence is valid upto
 18.10.2025

 23.10.2022
 Mohammad Mizanur Rahman Bhuiyan
 Deputy Secretary
 Director (Employment)
 Bureau of Manpower, Employment & Training, Dhaka.

২৯২২ ৫ ২৭২২
 RL- 2169 RENEWAL

২৯২২ ১২ ২৭২২
 RL- 2169
 Business address has been changed
 vide Ministry's Memo No. 49.00.0000.
 057.33.036.21.94
 Dated 29.05.2023 as follows:
 ZAMAN PLAZA, 2502 MADANI AVENUE, VATARA, DHAKA-1212

 31.7.2023
 Mohammad Mizanur Rahman Bhuiyan
 Deputy Secretary
 Director (Employment)
 Bureau of Manpower, Employment & Training, Dhaka.

২৯২২ ১৩ ২৭২২
 RL- 2169
 TERMS AND CONDITIONS
 1. The holder of the licence shall conduct business under signature and seal of the Proprietor or Managing Partner or Managing Director whose photograph and the specimen signature appeared in page-3. This licence shall not be used directly or indirectly, by any person other than the person in whose favour it was issued or at any place other than the place mentioned in the licence nor shall the licence be transferred, conveyed or assigned to any person or entity.
 2. The holder of the licence shall not recruit or attempt to recruit a citizen for overseas employment or issue an advertisement or publish any material or hold any interview or examination for such recruitment without prior permission of the Director General, BMET.
 3. The photocopy of the licence shall be prominently displayed at a conspicuous place in the premises of business and the original copy shall

BANGLADESH ASSOCIATION OF INTERNATIONAL RECRUITING AGENCIES (BAIRA)

BAIRA Bhaban, 130, New Eskaton Road, Dhaka-1000, Bangladesh

Tel: +88-02-41032136-38, Fax: +88-02-41032144

Email: baira1984@gmail.com, info@baira.org.bd

Web: www.baira.org.bd

Member Information



Name of Agency : R.B. Empire Ltd.
Recruiting Licence No. : 2169
Contact Person : Mr. Md. Rafiqul Islam
Designation : Managing Director
Address : 12, Purana Paltan, L. Mallick Complex, 4th Floor,
Dhaka-1000.
City : Dhaka
Country : Bangladesh
Telephone No. :
Mobile : 01319505822, 01713013002
Fax :
Email : rbempirelimited@gmail.com
Web :

ঢাকা উত্তর সিটি কর্পোরেশন

www.dncc.gov.bd



ইস্যুর তারিখ : 05/09/2023
ইস্যুর সময় : 13:37:22



ই-ট্রেড লাইসেন্স

লাইসেন্স নং : TRAD/DNCC/139362/2022

স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪-তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদেশ কর ওফিসি, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নে বর্ণিত ব্যক্তি প্রতিষ্ঠানের আনুকূলে অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।

১। ব্যবসা প্রতিষ্ঠানের নাম	: অত্র বি এম্পায়ার সিমিটেড		
২। প্রতিষ্ঠানের মালিকের নাম	: মোঃ রফিকুল ইসলাম		
৩। পিতা / স্বামীর নাম	: মোঃ খলিলুর রহমান		
৪। মাতার নাম	: হাশিম বেগম		
৫। ব্যবসার প্রকৃতি	: সিমিটেড কোম্পানী		
৬। ব্যবসার ধরণ	: রিক্রুটিং এজেন্সী		
৭। প্রতিষ্ঠানের ঠিকানা	: জামান প্রাজা, ২৫০২, মাদানী এভিনিউ, ভাটারা, ঢাকা-১২১২		
৮। অফিস / বাস্তব শাখা এলাকা	: ৯ ভাটারা মাদানী এভিনিউ	ওয়ার্ড / মার্কেট:	৬৪
৯। এনআইডি/পাসপোর্ট জন্ম নিব: নং	: ৭৭৬৬২১৬৬৭২	বিআইএন নং:	
ফোন	: ০১৭১৩০১৩০০২	ই-মেইল:	
১০। জন্ম বছর	: ১৯৭১-১৯৭৪ (নব্বাচনতম)	ব্যবসা শুরু তারিখ:	19/02/2023
১১। মালিকের বর্তমান ঠিকানা		মালিকের স্থায়ী ঠিকানা	
ফোন নং	: ১০৯৮	ফোন নং	
রোড নং	: ৯/সি	রোড নং	
গ্রাম / মহল্লা	: ফুলট নং- বি-৫, সেইর-৫	গ্রাম / মহল্লা	বিঘের
পোস্টকোড	: ১২৩০	পোস্টকোড	জুবাইল
ঘানা	: উত্তর	ঘানা	বরাইগ্রাম
জেলা	: ঢাকা	জেলা	নাটোর
বিভাগ	: ঢাকা	বিভাগ	
১২। ট্রেড লাইসেন্স নবায়ন ফি (বার্ষিক)			
লাইসেন্স নবায়ন ফি	: 5500	সাইনবোর্ড কর	480
সার্ভিস	: 0	কাট	897
আয়কর / উৎসেধক	: 3000	বই মূল্য	270
বকেয়া ()	: 0	ফর্ম ফি	0.00
সংশোধনী ফি	: 0.00	অন্যান্য ফি	500.00
		সর্বমোট	10647.00

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২৪ পর্যন্ত

লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার



কর কর্মকর্তা

ঢাকা উত্তর সিটি কর্পোরেশন

www.dncc.gov.bd



লাইসেন্স ইস্যুর বিবরণ

ই-ট্রেড লাইসেন্স

ইস্যুর তারিখ : 20/02/2023

ইস্যুর সময় : 17:02:52

লাইসেন্স নং : TRAD/DNCC/139362/2022

স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪-তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর তফসিল, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নে বর্ণিত ব্যক্তি প্রতিষ্ঠানের আনুকূলে অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।

১। ব্যবসা প্রতিষ্ঠানের নাম	: আর বি এম্পায়ার লিমিটেড		
২। ব্যবসা প্রতিষ্ঠানের মালিকের নাম	: মোঃ রফিকুল ইসলাম		
৩। পিতা / স্বামীর নাম	: মোঃ খলিলুর রহমান		
৪। মাতার নাম	: হামিদা বেগম		
৫। ব্যবসার প্রকৃতি	: লিমিটেড কোম্পানী		
৬। ব্যবসার ধরণ	: রিক্রুটিং এজেন্সী		
৭। ব্যবসা প্রতিষ্ঠানের ঠিকানা	: জামান প্রাজা, ২৫০২, মাদানী এভিনিউ, ভাটারা, ঢাকা-১২১২		
৮। অফিস/ডিএনসিসি'র নিজস্ব মার্কেট	: ৯ ভাটারা	ওয়ার্ড:	৪০
৯। এনআইডি/পাসপোর্ট/জন্ম নিবন্ধন নং	: ৭৭৬৬২১৬৪৭২	টিআইএন/বিআইএন নং:	
মোবাইল নম্বর	: ০১৭১৩০১৩০০২	ই-মেইল:	
১০। অর্থ বছর	: ২০২২-২০২৩ (নতুন)	ব্যবসা শুরু তারিখ:	১৯/০২/২০২৩
১১। মালিকের বর্তমান ঠিকানা		মালিকের স্থায়ী ঠিকানা	
হোল্ডিং নং	: ১০৯৮	হোল্ডিং নং	:
রোড নং	: সি	রোড নং	:
গ্রাম / মহল্লা	: ফ্ল্যাট নং- বি-৫, সেক্টর-৫	গ্রাম / মহল্লা	: দিঘের
পোস্ট কোড	:	পোস্ট কোড	: জুনাইল
থানা	: উত্তরা	থানা	: বরাইগ্রাম
জেলা	: ঢাকা	জেলা	: নাটোর
বিভাগ	: ঢাকা	বিভাগ	:
১২। আদর্শ কর তফসিল, ২০১৬ এর ক্রমিক নং	:		
১৩। ট্রেড লাইসেন্স ফি (নতুন/নবায়ন)			
লাইসেন্স/নবায়ন ফি	: ৫৫০০	সাইনবোর্ড কর (পরিচিতিমূলক)	: ৪৮০
সারচার্জ	: ০	ভ্যাট	: ৮৯৭
আয়কর / উৎসেধক	: ০	বই মূল্য	: ২৭০
বকেয়া ()	: ০	ফর্ম ফি	: ০.০০
সংশোধনী ফি	: ০.০০	অন্যান্য ফি	: ৫০০.০০
		সর্বমোট	: ৭৬৪৭.০০

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২৩ পর্যন্ত

লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার



কর কর্মকর্তা

Office Employee Index



R.B. Empire Limited



Engr. Kumar Akash Partho
CEO

Blood Group : O (+ve)
ID NO : RB 001

Managing Director



R.B. Empire Limited



Manosh Kumar Das
Office Associate

Blood Group : O (+ve)
ID NO : RB 003

Managing Director



R.B. Empire Limited



Moni Chandra Das
Accountant

Blood Group : B (+ve)
ID NO : RB 002

Managing Director



R.B. Empire Limited



MD. Yakub Ali
Office Associate

Blood Group : B (+ve)
ID NO : RB 004

Managing Director



R.B. Empire Limited



MD. Kuddus Ali
Driver

Blood Group : O (+ve)
ID NO : RB 006

Managing Director



R.B. Empire Limited



MD. Saiful Islam
Office Peon

Blood Group : B (+ve)
ID NO : RB 005

Managing Director

Our Sister Concern



R.B. Travels



M/S. SHARA ENTERPRISE

Export, Import & Supplier

Overview

R.B. Empire Limited is one of the most experienced and reliable manpower recruitment agencies in Bangladesh. We have been recruiting thousands of manpower in different countries.

We have responsible, knowledgeable and skilled experts and largest network around the world to provide professional and excellent services. We are unparalleled in Bangladesh when it comes to providing you with the top-notch quality training, consultancy and visa processing services. We have never let down our clients in the past and will never do in the future. We give the best effort for the clients and firmly believe that our clients are our asset.

In recruitment, we have availed almost all types of overseas jobs that can help the people to join the workforce in accordance with their skill and capability.

Opportunities

Bangladesh may not be blessed with natural resources but is a home of enormous manpower which has a potential to catapult Bangladesh into the leading manpower exporting countries of the world. So far Bangladesh has been known for its semi-skilled and unskilled work force being sent to work abroad. But gradually we are exporting increasing number of Engineers, Doctors, IT specialists, Financial and Accounting Managers each year. This change of talent migration will soon put Bangladesh into world's leading talent hub. As there has been an economic and development renaissance in Asia, a huge demand of work force has been called upon by the countries involved in this phenomenon. Hence, to meet their demand a potential to use the underutilized labor force of Bangladesh has caught our attention. Siddiqua Consultant has been in the business of tapping human resource from Bangladesh and placing them in these countries. Using the acquired experience, Siddiqua Consultant plants to satisfy the demand of these requirements as well as contribute to the economic growth of the country by reducing unemployment and increasing the foreign exchange of the country.

Overseas Delegate Interview



Pre Departure Orientation



Cleaning sector



Manufacturing Sector



Agriculture Sector



Palm Oil sector



Construction Worker



Field of Work

- ★ Agro Industry
- ★ Building and General construction worker
- ★ Catering and Hotel Staff
- ★ Electrical, air condition & mechanical staff
- ★ Hospital and clinical personal
- ★ Building maintenance & service staff
- ★ Garments workers
- ★ industrial worker
- ★ Bakery workers
- ★ Service workers
- ★ Office personal
- ★ Sales personnel
- ★ Security Guards
- ★ welders & fitter

High Skilled

- ☆ Teacher and professors
- ☆ Doctor and nurses
- ☆ Engineers
- ☆ Marin and ship workers Accountant
- ☆ Administration and management

What we do

- ☆ Improve workers communication level.
- ☆ Training and education
- ☆ Arranged skill development
- ☆ Work as job agent for jobseeker.
- ☆ Work as recruiting partner of the employers
- ☆ Any special course suggested by the employers welcome.

Services

VISA ASSISTANCE

Following are the types of visas that we provide services to:

- 01. Employment Visa**
- 02. Visit Visa**
- 03. Work Permits**

TICKET ASSISTANCE:

We take the responsibility of providing the tickets for the recruits through own travel agency which is duly licensed and approved by the Government to facilitate all the required ticketing services.

Processing Flow



Recruitment Procedure

Demand Letter

The employer I principal will formally issue a demand letter in favor of Sound Lines stating the job categories, number of workers required in each category, monthly salary, duty hours, duration of contract and other amenities for workers such as food, medical, transport, air passage, accommodation and other benefits.

Power of Attorney

The employer I principal will issue a power of attorney to the Sound Lines as a true & lawful attorney and agent in Bangladesh in respect of handling all the affairs with Bangladesh Government in respect of recruitment on behalf of the employer I principal.

Visa Documents

Please note that, this particular requirement of document is only applicable for Kingdom of Saudi Arabia. The employer / principal will provide visa documents (Wkala) by which the Government of the employing country allows the employer/principal to recruit such workers from Bangladesh. It shall be in original and authenticated, which will be accepted by the respective embassy.

Sample of Demand Letter of Malaysia

TOSHIBA

FWCMS E-Service
To Bangladesh High Commission Labor
Wing Submission
Kuala Lumpur High Commission

Toshiba Tec Malaysia Manufacturing Sdn Bhd
COMPANY NO. : 206244-T
OFFICE / FACTORY :
Plot 111 A, Hala Kampung Jawa 2,
Bayan Lepas Industrial Estate,
11900 Bayan Lepas, Penang.
Tel. : 04-6447790
Fax : 04-6447792

Date 15-May-2023

R.B. Empire Limited (RL No. – 2169)
Zaman Plaza, 7th Floor,
2502 Madani Avenue,
Gulsham, Vatara
Dhaka – 1212, Bangladesh
Attn.: Mr. Monirul Islam Mintu (H/P: 01715065622)

Dear Sir,

RE: DEMAND LETTER FOR RECRUITMENT OF WORKERS FROM BANGLADESH

Based on the Ministry of Home Affairs Approval Reference **KSM/FWCMS/BW340000044/QA01/1 Dated 15 May 2023**, we hereby appoint your company to recruit 30 workers for employment with our company and liaise with relevant authorities concerning recruitment.

Our recruitment terms and conditions are as follows:

1. Number of workers : 30 Workers (Male)
2. Sector : Manufacturing
3. Job Description : Factory Worker
4. Age : 18 – 35 years old
5. Contract Period : 3 years
6. Wages
Basic monthly wage : RM1500 month - 26 days
a. Allowances : RM0/month
(Normal day : RM1500 / 26 days / 8 hours x 1.5
(Rest day : RM1500 / 26 days / 8 hours x 2.0
(Public Holidays : RM1500 / 26 days / 8 hours x 3.0



TOSHIBA TEC MALAYSIA MANUFACTURING SDN BHD (206244-T)
Plot 111A, Hala Kampung Jawa 2,
Bayan Lepas Industrial Estate,
11900 Bayan Lepas, Penang.
Tel : 04 - 644 7790
Fax : 04 - 644 7792

Sample of Demand Letter of Malaysia

TOSHIBA

Toshiba Tec Malaysia Manufacturing Sdn Bhd
COMPANY NO. : 206244-T
OFFICE / FACTORY :
Plot 111 A, Hala Kampung Jawa 2,
Bayan Lepas Industrial Estate,
11900 Bayan Lepas, Penang.
Tel. : 04-6447790
Fax : 04-6447792

Date 15-May-2023

RE : POWER OF ATTORNEY

We, Messrs **TOSHIBA TEC MALAYSIA MANUFACTURING SDN BHD**

Address : Plot 111 A, Hala Kampung Jawa 2, Bayan Lepas Industrial Estate,
11900 Bayan Lepas, Penang.

Do hereby appoint **R.B. Empire Limited** of Bangladesh, Overseas Employment Agency Licensed by Ministry of Labour, license no. **RL No - 2169**, to be our true and lawful attorney and recruiting agent in Bangladesh for the purpose of handling all the matters associated with recruitment of 30 workers for employment with our company, to sign all necessary documents and employment contracts required by the laws and regulations of Bangladesh, to arrange for passport and for visa endorsement with the embassy concerned to make arrangement for the workers' passage to the job site.

The power of attorney shall remain valid from until the workers arrive at our work site in Malaysia in accordance with our demand letter dated 15 May 2023 and approval under **KSM/FWCMS/BW340000044/QA01/1 Dated 15 May 2023**.

Yours faithfully,



Employer's Authorised Signature

1. Name : Reshminder Singh
2. Designation : Assistant General Manager
3. I/C No. : 630706-08-5453
4. Company's Chop:

TOSHIBA TEC MALAYSIA MANUFACTURING SDN BHD (206244-T)
Plot 111A, Hala Kampung Jawa 2,
Bayan Lepas Industrial Estate,
11900 Bayan Lepas, Penang.
Tel : 04 - 644 7790
Fax : 04 - 644 7792

Sample of Demand Letter of Malaysia



KEMENTERIAN SUMBER MANUSIA
MINISTRY OF HUMAN RESOURCES
BLOK D3 & D4, KOMPLEKS D
PERSIARAN SULTAN SALLAHUDDIN ABDUL AZIZ SHAH
PRESINT 1, 62000 PUTRAJAYA
WILAYAH PERSEKUTUAN PUTRAJAYA

Tel : 03-8886 5035
Faks : 03-8889 2402
Laman Web : www.mohr.gov.my

ANN JOO STEEL BERHAD 4405-M

LOT 1236

PRAI INDUSTRIAL ESTATE

N/A

Rujukan Kami : KSM/100/2022/006378

Tarikh : 04 OKTOBER 2022

KELULUSAN BERSYARAT PENGGAJIAN PEKERJA ASING

Dengan ini disahkan majikan / syarikat seperti diatas telah diluluskan kuota pekerja asing seperti berikut :

Nombor Pendaftaran Majikan	: 4405-M
Nama Syarikat	: ANN JOO STEEL BERHAD
Nombor Kuota	: KSM/FWCMS/YXB00000326
Jenis Kuota	: NORMAL
Sektor	: PERKILANGAN
Sub-Sektor	: PERKILANGAN
Jawatan	: PEKERJA KILANG
Warganegara	: NEGARA-NEGARA SUMBER
Tarikh Kelulusan Kuota	: 05 SEPTEMBER 2022
Jumlah Kuota Lulus	: 200
Tarikh Kuatkuasa	: 04 OKTOBER 2022 SEHINGGA 05 APRIL 2024
Bayaran Levi	: RM 370,000.00 telah dibayar dengan resit 220003009L

(2) Pihak majikan / syarikat dikehendaki mengemukakan permohonan Visa Dengan Rujukan (VDR) kepada Bahagian Pekerja Asing Ibu Pejabat Jabatan Imigresen Malaysia (JIM) / Pejabat Imigresen Negeri secara dalam talian melalui Sistem Foreign Workers (FWCMS) bagi urusan kemasukan pekerja asing.

(3) Tempoh kelulusan kuota yang diberikan adalah selama 18 bulan sahaja dari tarikh surat ini ke tarikh kuatkuasa tanpa perlanjutan. Sebarang kuota yang tidak digunakan dalam tempoh 18 bulan akan terbatal serta merta dan majikan / syarikat dibenarkan untuk membuat tuntutan semula bayaran levi di Bahagian Pekerja Asing Ibu Pejabat Jabatan Imigresen Malaysia (JIM) / Pejabat Imigresen Negeri.

(4) Majikan / syarikat dan pekerja asing adalah tertakluk kepada dasar dan syarat semasa penggajian pekerja asing di Lampiran A. Sekiranya majikan / syarikat didapati tidak mematuhi dasar dan syarat semasa penggajian pekerja asing, Kementerian Dalam Negeri (KDN) dan Jabatan Imigresen Malaysia (JIM) berhak menyenarai hitam majikan / syarikat, membatalkan Pas Lawatan Kerja Sementara (PLKS) pekerja asing dan menghalang majikan/ syarikat daripada mengemukakan permohonan kuota atau pelanjutan pas pekerja asing.

Sekian, terima kasih.

"WAWASAN KEMAKMURAN BERSAMA 2030"

"Pembudayaan Norma Baharu dalam Dunia Pekerjaan
Sejagat"

"BERKHIDMAT UNTUK NEGARA"

Saya yang menjalankan amanah,

AINUL RADZIAH BINTI ZAMHURI
Pasukan Petugas Pekerja Asing
Kementerian Sumber Manusia

Sample of Demand Letter of Malaysia



LSC 洲化学漆料有限公司
LSC CHEMICAL & PAINTS SDN BHD

Date: 13.02.2023

M/S R.B. Empire Limited,
License No. RL- 2169 ,
Address- 12, Purana Paltan,
L. Mallick Complex, 5th floor,
Dhaka-1000, Bangladesh.

Dear Sir,

Re: DEMAND LETTER FOR RECRUITMENT OF WORKERS FROM BANGLADESH

We hereby appoint your company to recruit Bangladeshi male workers for employment with our company and liaise with relevant authorities concerning recruitment.

Our recruitment terms and conditions are as follows:

1. Number of workers : 41 Factory Workers
2. Job category : Factory Worker
3. Age : 20 to 38 years old
4. Contract Period : 3 years (Renewable)

5. Salary
6. Basic monthly salary: minimum /day/26 days =RM:1500.00 Allowance:
 - a) Attendance: = RM
 - b) Food : = RM
 - c) Transport : = RM
 - d) Shift : = RM
 - e) Overtime (As per Labour Laws) = RM

RM

7. Working days : Monday to Saturday
8. Working hours : 8 hours per day 48 hours per week
9. Overtime : in accordance with Malaysian Labour Law
10. Workmen Compensation: in accordance with Malaysian Labour Law:- the foreign workers are covered by the Foreign Workers Compensation Scheme.

27, LORONG SG PULOH 7/KU6, KAW PERINDUSTRIAN SG PULOH, 41200 KLANG, SEL. TEL: 03-3292 8816 FAX: 03-3292 8817

Sample of Demand Letter of Malaysia



LSC 洲化学漆料有限公司
LSC CHEMICAL & PAINTS SDN BHD

Date: 13/02/2023

RE: POWER OF ATTORNEY

We, LSC CHEMICAL & PAINTS SDN BHD.(1029134-A)

Address: No.22,LORONG SUNGAI PULOH 7/KU6,KAWASAN PERINDUSTRIAN
SG.PULOH,42100 KLANG.

Do hereby appoint M/S R.B. Empire Limited, Address- 12, Purana Paltan, L. Mallick Complex, 5th floor, Dhaka-1000, Bangladesh. We are overseas recruiting agency license no. RL- 2169, Government of the People's Republic of Bangladesh, to be our true and lawful attorney and recruiting agent in Bangladesh for the purpose of handling all the affairs associated with recruiting of workers for employment with our company, on the basis of KSM approval no KSM/FWCMS/BW36000059, to sign all necessary documents and employment contracts required by the law and regulations of Bangladesh, to arrange for passport and for visa endorsement with the embassy concerned to make arrangement for the workers passage to the job site.

This power of attorney is non-transferable and irrevocable.

In witness whereof we have executed this document on 12 /February /2023

Employer's authorized signature Company's chop

Employer's Authorized Signature
LSC CHEMICAL & PAINTS SDN BHD.
(1029134-A)

Signature: Loo Soh Chew

Name: LOO SOH CHEW

Position : Director

27, LORONG SG PULOH 7/KU6, KAW PERINDUSTRIAN SG PULOH, 41200 KLANG, SEL. TEL: 03-3292 8816 FAX: 03-3292 8817

Sample of Demand Letter of Malaysia

FOREIGN WORKERS CENTRALIZED MANAGEMENT SYSTEM Proudly Serving You Since 2013



FWCMS
FOREIGN WORKERS CENTRALIZED MANAGEMENT SYSTEM
PROTECTING MIGRANTS, FOSTERING MALAYSIA

Date : 18 APRIL 2023 02:42 PM

Dear **PEMBINAAN** RICOLER SDN. BHD.,

This is to inform you that your application for NNS Quota for Bangladesh is successful. Below is the detail of your transaction for your reference :

Application Reference No. : KSM/FWCMS/BUY80000202/QA02
Applied By : **PEMBINAAN** RICOLER SDN BHD
Applied Date : 18 APRIL 2023
No. of Quota Allocated : 200
Remarks : ATTENTION TO : MD RAFIQUIL ISLAM , MANAGING DIRECTOR R.B.EMPIRE LIMITED, LICENCE NO : RL 2169 , ZAMAN PLAZA , 7TH FLOOR , 2502 MADANI AVENUE, GULSHAN , VATARA , DHAKA 1212.

Quota Reference No. : KSM/FWCMS/BUY80000202
Company Registration No. : 1411882-X
Company Name : **PEMBINAAN** RICOLER SDN. BHD.
Sector : CONSTRUCTION
Sub-Sector : CONSTRUCTION
Job Category : CONSTRUCTION WORKER
Country : BANGLADESH
Quota Approved by KDN : 500
Approved Date : 14 MARCH 2023
Expiry Date : 13 OCTOBER 2024

Recruitment Agents

NAVIRA LTD. (0712)
3, SHAHID TAJUDDIN AHMED SARONI (3RD FLOOR), MOGHBAZAR, DHAKA-1217
+8802222221720
sm.shahidurrahman80@gmail.com

No. of Quota

200

Remarks:

Please proceed with attestation application at Employer Portal via this URL : <https://myemp.fwcms.com.my>

Thanks,
System Administrator

For any technical assistance, please contact us at (+60)386892822 or email us at enquiries@fwcms.com.my



Bangladesh, country of South Asia, located in the delta of the Padma (Ganges [Ganga]) and Jamuna (Brahmaputra) rivers in the northeastern part of the Indian subcontinent.

The riverine country of Bangladesh (“Land of the Bengals”) is one of the most densely populated countries in the world, and its people are predominantly Muslim. As the eastern portion of the historical region of Bengal, the area once formed, along with what is now the Indian state of West Bengal, the province of Bengal in British India. With the partition of India in 1947, it became the Pakistani province of East Bengal (later renamed East Pakistan), one of five provinces of Pakistan, separated from the other four by 1,100 miles (1,800 km) of Indian territory. In 1971 it became the independent country of Bangladesh, with its capital at Dhaka.



CONTACT US

Zaman Plaza (7th Floor), 2502 Madani Avenue, Gulshan, Vatar, Dhaka-1212

Tel.: +880248814228, Mob.: 01407056980, 01407056981, 01407056982

e-mail: rbempirelimited@gmail.com, www.rbempireltd.com